

SOME BASIC HTML CODES

**The thing to remember with HTML is that the codes go in brackets (< >) and when you are formatting text there needs to be a “start” and an “end” code. An “end” code is signified by a / within the brackets.

Example:

<i> italics </i>
↑ Code to begin italics ↑ Code to end italics

Here are some basic codes to remember:

- To *italicize* text: <i> text </i>
- To **bold** text: text
- To underline text: <u> text </u>
- To make text a different size: text
(the numbers range from 1=smallest to 5=largest)
- To make text a different color: text
(you can substitute different common color names)
- To make a link to a website:
 Text to appear linked
(Make sure to include the full URL, including the http:// in quotation marks)
- To include an image:
(Notice no end tag here because you are not manipulating text! BlackBoard will make you search for where your graphic file is located, and will then download it to the BlackBoard server).
- You can also use multiple codes at once to format text. You just have to make sure to “nest” the codes, meaning the first code to start is the last one to end. Here is an example of text that you want to be bolded, italicized and blue.

 <i> *My blue text* </i>